

ZONE 7 WATER AGENCY



**REQUEST FOR QUOTATION (RFQ) No. 2018-20
for
Gas Chromatograph Mass Spectrometer (GCMS) for Method 6040D and
525.2 Analyses**

For complete information regarding this project, see RFQ posted at
<http://www.zone7water.com/business/construction-business-opportunities> or contact the Buyer listed
below. Thank you for your interest!

Contact Person: Karen Bartels

Phone Number: 925.454.5039

E-mail Address: kbartels@zone7water.com

**RESPONSE DUE by
2:00 p.m.**

on

October 10, 2017

at

**Zone 7 Water Agency - Purchasing
100 North Canyons Parkway
Livermore, CA 94551**

Zone 7 Water Agency is committed to reducing environmental impacts across our entire supply chain.
If printing this document, please print only what you need, print double-sided, and use recycled-content paper.

ZONE 7 WATER AGENCY

REQUEST FOR QUOTATION No. 2018-20 SPECIFICATIONS, TERMS & CONDITIONS for

Gas Chromatograph Mass Spectrometer (GCMS) for Method 6040D and 525.2 Analyses

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ATTACHMENTS

EXHIBIT A - BID RESPONSE PACKET

I. STATEMENT OF WORK

Zone 7 Water Agency is seeking quotations to purchase a new Gas Chromatograph Mass Spectrometer (GCMS) for Method 6040D and 525.2 Analyses. The complete analytical system shall comply with Standard method (SM) 6040D and EPA method 525.2 requirements for raw and drinking water analysis. Method requirements compliance to be demonstrated by vendor on-site after instrument set up and installation. A complete listing of the system features and components is identified in **Section I.C – Specific Requirements**

A. INTENT

It is the intent of these specifications, terms and conditions to describe the Gas Chromatograph Mass Spectrometer (GCMS) required.

Zone 7 intends to award a General (one-time) Purchase Order to the bidder selected as the lowest responsible bidder whose response meets the specifications and County's requirements within this RFQ.

It is the intent of these specifications, terms and conditions to procure the most environmentally preferable products with equivalent or higher performance and at equal or lower cost than traditional products. Specific requirements from the County's Sustainability Program that are related to this Bid are included in the appropriate Bid sections.

B. BIDDER QUALIFICATIONS

1. Bidder shall possess all permits, licenses and professional credentials necessary to supply product and perform services as specified under this RFQ.
2. Bidder shall have a technical support center within 50 miles of Livermore.

C. SPECIFIC REQUIREMENTS

GCMS (Gas Chromatograph Mass Spectrometer) System for Method 6040D and 525.2 Analyses Complete analytical system to comply with Standard method (SM) 6040D and EPA method 525.2 requirements for raw and drinking water analysis. Method requirements compliance to be demonstrated by vendor on-site after instrument set up and installation.

System features and components:

1. Vendor quote must include latest new instrument model. Benchtop compact system design is desirable to optimize bench space utilization.

2. System configuration shall allow analyses with either method without column change. Injector module shall accommodate injections from Solid Phase Micro Extraction (SPME) fiber and liquid injection.
3. System must include Merlin Micro Valve or equivalent to prevent the Coring of standard Septa when utilizing the SPME device.
4. Mass Spectrometer must have Turbomolecular pump with pumping capacity of at least 300 Liters/Second.
5. The instrument detection limit (IDL), calculated from the chromatographic peak area with 99% confidence interval shall be ≤ 5 fg.
6. Typical system components must include GC, MS, injector module, data processing and report generation system, NIST MS library, SPME sample prep station and autosampler.
7. Quote shall include all required accessories so system is fully operational for SM 6040D and EPA method 525.2 after set up and installation.
8. Minimum computer requirements shall be Windows 10 or higher based operating system, 20GB hard disk, 1GB RAM, and 22" flat screen monitor.
9. MS shall have dual filaments to minimize system downtime due to filament failure.
10. GC shall have rapid cooling time of less than 5 minutes from 400 to 50 degree centigrade.
11. The analytical column and the transfer line should not require removal from its fixed position to remove the MS source.
12. In order to save space we require that the liquid injection and SPME be integrated as part of the same unit or autosampler.
13. Software should be user friendly and be capable of simultaneous control & operation of at least two instrument systems.
14. We require one software solution. The GC, MS, SPME, and liquid injection autosampler must be controlled by the same software.
15. Vendor should include option for one year extended warranty and support as a separate line item.
16. Vendor should have technical support center within 50 mile radius of Livermore. During warranty and service contract, Onsite service must be available within 48 to 72 hours from service call.
17. Vendor should provide a minimum of 10 year service and support from date of instrument sale.
18. Quote to include a minimum of 3 days onsite training for method set up and optimization. This training should be in addition to basic instrument orientation and familiarization during set up and installation.
19. Quote to include a reference for minimum of 3 installations for the quoted model with referenced methods.

Zone 7 current Varian 4000 GCMS system and CTC Analytics CombiPAL system is available for trade in.

D. DELIVERABLES / REPORTS

1. 3 days onsite training for method set up and optimization. This training is in addition to basic instrument orientation and familiarization during set up and installation.

II. CALENDAR OF EVENTS

EVENT	DATE/LOCATION
Request Issued	September 18, 2017
Written Questions Due	by 4:00 p.m. on September 26, 2017
Addendum Issued	September 27 or 28th
Bid Due	October 10, 2017 by 2:00 p.m.
Bid Review	October 11-13
Board Recommendation to Award (if required)	October 18, 2017
PO Issued:	Tentatively week of 10/30/17

Note: Award date is approximate.

III. COUNTY PROCEDURES, TERMS, AND CONDITIONS

E. TERM / TERMINATION / RENEWAL

1. Zone 7 intends to award a General PO (one-time) to the lowest responsible bidder as a result of this RFQ.
2. Zone 7 may, at its sole option, terminate any contract that may be awarded as a result of this RFQ for reason of non-appropriation of funds. In such event, the Agency will return any associated equipment to the Contractor in good working order, reasonable wear and tear excepted.

F. BRAND NAMES AND APPROVED EQUIVALENTS

1. Any references to manufacturers, trade names, brand names and/or catalog numbers are intended to be descriptive, but not restrictive, unless otherwise stated, and are intended to indicate the quality level desired. Bidders may offer any equivalent product that meets or exceeds the specifications. Bids based on equivalent products must:

- a. Clearly describe the alternate offered and indicate how it differs from the product specified; and
 - b. Include complete descriptive literature and/or specifications as proof that the proposed alternate will be equal to or better than the product named in this bid.
2. Zone 7 reserves the right to be the sole judge of what is equal and acceptable and may require Bidder to provide additional information and/or samples.
 3. If Bidder does not specify otherwise, it is understood that the referenced brand will be supplied.

G. PRICING

1. Prices quoted shall be firm for 90 days
2. Unless otherwise stated, Bidder agrees that, in the event of a price decline, the benefit of such lower price shall be extended to Zone 7.
3. All prices are to be F.O.B. destination. Any freight/delivery charges are to be included.
4. Taxes and freight charges:
 - a. The price(s) quoted shall be the total cost Zone 7 will pay for this project including Sales, Use, or other taxes, and all other charges.
 - b. No charge for delivery, drayage, express, parcel post packing, cartage, insurance, license fees, permits, costs of bonds, or for any other purpose, except taxes legally payable by Zone 7, will be paid by Zone 7 unless expressly included and itemized in the bid.
 - c. Amount paid for transportation of property to Zone 7/County of Alameda is exempt from Federal Transportation Tax. An exemption certificate is not required where the shipping papers show the consignee as Alameda County/Zone 7 Water Agency; as such papers may be accepted by the carrier as proof of the exempt character of the shipment.
 - d. Articles sold to Zone 7 are exempt from certain Federal excise taxes. Zone 7 will furnish an exemption certificate.
5. Price quotes shall include any and all payment incentives available to Zone 7.

6. Bidders are advised that in the evaluation of cost, if applicable, it will be assumed that the unit price quoted is correct in the case of a discrepancy between the unit price and an extension.
7. Federal and State minimum wage laws apply. Zone 7 as a department of the County of Alameda has no requirements for living wages. Zone 7 is not imposing any additional requirements regarding wages.
8. Prevailing Wages: Pursuant to Labor Code Sections 1770 et seq., Contractor shall pay to persons performing labor in and about Work provided for in Contract not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the Work is performed, and not less than the general prevailing rate of per diem wages for legal holiday and overtime work in said locality, which per diem wages shall not be less than the stipulated rates contained in a schedule thereof which has been ascertained and determined by the Director of the State Department of Industrial Relations to be the general prevailing rate of per diem wages for each craft or type of workman or mechanic needed to execute this contract.

H. AWARD

1. The award will be made to the lowest responsible bidder who meets the requirements of these specifications, terms and conditions.
2. The County reserves the right to reject any or all responses that materially differ from any terms contained in this RFQ or from any Exhibits attached hereto, to waive informalities and minor irregularities in responses received, and to provide an opportunity for bidders to correct minor and immaterial errors contained in their submissions. The decision as to what constitutes a minor irregularity shall be made solely at the discretion of Zone 7.
3. Any bids that contain false or misleading information may be disqualified by the Agency.
4. Zone 7 reserves the right to award to a single or multiple Contractors.
5. Zone 7 has the right to decline to award this contract or any part thereof for any reason.
6. Board approval to award a contract may be required. Awards for good in excess of \$100,000. Require prior Board approval before a PO can be issued.

7. The RFQ specifications, terms, conditions and Exhibits, RFQ Addenda and Bidder's proposal, may be incorporated into and made a part of any contract that may be awarded as a result of this RFQ.

I. METHOD OF ORDERING

1. A written PO will be issued upon Board approval and County GSA review.
2. POs will be faxed, transmitted electronically or mailed and shall be the only authorization for the Contractor to place an order.
3. POs and payments for products and/or services will be issued only in the name of Contractor.
4. Change orders shall be agreed upon by Contractor and Zone 7 and issued as needed in writing by County GSA.

J. WARRANTY

1. Bidder expressly warrants that all goods and services to be furnished pursuant to any contract awarded it arising from the Bid will conform to the descriptions and specifications contained herein and in supplier catalogs, product brochures and other representations, depictions or models, and will be free from defects, of merchantable quality, good material and workmanship. Bidder expressly warrants that all goods and services to be furnished pursuant to such award will be fit and sufficient for the purpose(s) intended. This warranty shall survive any inspections, delivery, acceptance or payment by Zone 7. Bidder warrants that all work and services furnished hereunder shall be guaranteed for a period of 1 year from the date of acceptance by Zone 7.

K. INVOICING

1. Contractor shall invoice Zone 7 upon satisfactory receipt of product and/or performance of services.
2. Zone 7 will use best efforts to make payment within 30 days following receipt and review of invoice and upon complete satisfactory receipt of product and performance of services.
3. Zone 7 shall notify Contractor of any adjustments required to invoice.

4. Invoices shall contain County GSA PO number, invoice number, remit to address and itemized products and/or services description and price as quoted and shall be accompanied by acceptable proof of delivery.
5. Invoices shall only be issued by the Contractor who is awarded a contract.
6. Payments will be issued to and invoices must be received from the same Contractor whose name is specified on the POs.
7. Zone 7 will pay Contractor as agreed upon, not to exceed the total RFQ quoted in the bid response.

L. ACCOUNT MANAGER / SUPPORT STAFF

1. Contractor shall provide a dedicated competent account manager who shall be responsible for Zone 7's account/contract. The account manager shall be the primary contact for all issues regarding Bidder's response to this RFQ and any contract which may arise pursuant to this RFQ.
2. Contractor shall also provide adequate, competent support staff that shall be able to service the County during normal working hours, Monday through Friday. Such representative(s) shall be knowledgeable about the contract, products offered and able to identify and resolve quickly any issues including but not limited to order and invoicing problems.
3. Contractor account manager shall be familiar with Zone 7 requirements and standards and work with the Water Quality Lab personnel to ensure that established standards are adhered to.

IV. INSTRUCTIONS TO BIDDERS

M. ZONE 7 CONTACTS

Zone 7's Purchasing group is managing the competitive process for this project on behalf of the Zone 7 Water Quality Lab. All contact during the competitive process is to be through the Purchasing department only.

The evaluation phase of the competitive process shall begin upon receipt of sealed bids until a contract has been awarded.

All questions regarding these specifications, terms and conditions are to be submitted in writing, preferably via e-mail, **by 4:00 p.m. on September 25, 2017; Submit to:**

Karen Bartels, Buyer II

Email: kbartels@zone7water.com

Phone: 925.454.5039

The Zone 7 website will be the official notification posting place of all Requests for Quotes and Addenda. Go to <http://www.zone7water.com/business/construction-business-opportunities> to view current contracting opportunities.

N. SUBMITTAL OF BIDS

1. Bids may be mailed or emailed.
2. Mailed bids must be SEALED.
3. Whether mailed, hand-delivered or emailed, bids must be received at the Zone 7 Water Agency – Administrative Office BY 2:00 p.m. on the due date specified in the Calendar of Events.
4. Late and/or unsealed bids cannot be accepted. If hand delivering bids please allow time yourself enough time to ensure delivery prior to the time deadline. Bids may be dropped off any time prior to the due date and time.
5. Bids will be received only at the address shown below, and by the time indicated in the Calendar of Events. Any bid received after said time and/or date or at a place other than the stated address cannot be considered and will be returned to the bidder unopened.
6. All bids, whether delivered by an employee of Bidder, U.S. Postal Service, courier or package delivery service, must be received and time stamped at the stated address prior to the time designated. The Agency's timestamp shall be considered the official timepiece for the purpose of establishing the actual receipt of bids.
7. Mailed bids are to be addressed and delivered as follows:

GCMS System for Method 6040D and 425.2 Analyses

RFQ No. 2018-20

Zone 7 Water Agency, Purchasing
100 North Canyons Parkway
Livermore, CA 94551

Bidder's name, return address, and the RFQ number and title must also appear on the mailing package.

8. Bidders preferring to email their bid should email to: kbartels@zone7water.com;
Subject Line: RFQ No. 2018-20 - GCMS System for Method 6040D and 425.2 Analyses
9. Submit **one** bid (Exhibit A – Bid Response Packet, including any additional required documentation), with original ink signatures.
10. All costs required for the preparation and submission of a bid shall be borne by Bidder.
11. Only one bid response will be accepted from any one person, partnership, corporation, or other entity; however, several alternatives may be included in one response. For purposes of this requirement, “partnership” shall mean, and is limited to, a legal partnership formed under one or more of the provisions of the California or other state’s Corporations Code or an equivalent statute.
12. All other information regarding the bid responses will be held as confidential until such time as the Agency has completed its evaluation, and an recommended award has been made by, and the contract has been fully negotiated with the recommended awardee named in the recommendation to award/non-award notification(s). The submitted bids shall be made available upon request no later than five calendar days before the recommendation to award and enter into contract is scheduled to be heard by the Board of Directors. All parties submitting bids, either qualified or unqualified, will be sent recommendation to award/non-award notification(s), which will include the name of the bidder to be recommended for award of this project. In addition, award information will be posted on the Agency’s “Contracting Opportunities” website, mentioned above.
13. Each bid received, with the name of the bidder, shall be entered on a record, and each record with the successful bid indicated thereon shall, after the award of the order or contract, be open to public inspection.
14. California Government Code Section 4552: In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2, commencing with Section 16700, of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder.

15. Bidder expressly acknowledges that it is aware that if a false claim is knowingly submitted (as the terms “claim” and “knowingly” are defined in the California False Claims Act, Cal. Gov. Code, §12650 et seq.), Zone 7 will be entitled to civil remedies set forth in the California False Claim Act. It may also be considered fraud and the Contractor may be subject to criminal prosecution.
16. The undersigned Bidder certifies that it is not, at the time of bidding, on the California Department of General Services (DGS) list of persons determined to be engaged in investment activities in Iran or otherwise in violation of the Iran Contracting Act of 2010 (Public Contract Code Section 2200-2208).
17. It is understood that Zone 7 reserves the right to reject this bid and that the bid shall remain open to acceptance and is irrevocable for a period of 180 days, unless otherwise specified in the Bid Documents.

O. RESPONSE FORMAT

1. Bidder shall provide responses using Exhibit A – Bid Response Packet. Bidder may include a more detailed or itemized bid along with the bid response packet as well as any equipment descriptions, specifications.
2. Bid responses, in whole or in part, are NOT to be marked confidential or proprietary. Zone 7 may refuse to consider any bid response or part thereof so marked. Bid responses submitted in response to this RFQ may be subject to public disclosure. Zone 7 shall not be liable in any way for disclosure of any such records. Please refer to the County’s website at: <http://www.acgov.org/gsa/departments/purchasing/policy/proprietary.htm> for more information regarding Proprietary and Confidential Information policies.

EXHIBIT A

BID RESPONSE PACKET

RFQ No. 2018-20 – GCMS for Method 6040D and 525.2 Analyses

To: Zone 7 Water Agency

From: _____

(Official Name of Bidder)

- **AS DESCRIBED IN THE SUBMITTAL OF BIDS SECTION OF THIS RFQ, BIDDERS ARE TO SUBMIT ONE COPY OF BID (EMAILED OR HARD COPY) (EXHIBIT A – BID RESPONSE PACKET), INCLUDING ADDITIONAL REQUIRED DOCUMENTATION, IF REQUIRED).**
- **ALL PAGES OF THE BID RESPONSE PACKET (EXHIBIT A) MUST BE SUBMITTED IN TOTAL WITH ALL REQUIRED DOCUMENTS ATTACHED THERETO; ALL INFORMATION REQUESTED MUST BE SUPPLIED; ANY PAGES OF EXHIBIT A (OR ITEMS THEREIN) NOT APPLICABLE TO THE BIDDER MUST STILL BE SUBMITTED AS PART OF A COMPLETE BID RESPONSE, WITH SUCH PAGES OR ITEMS CLEARLY MARKED “N/A”**
- **ALL PRICES AND NOTATIONS MUST BE PRINTED IN INK OR TYPEWRITTEN; NO ERASURES ARE PERMITTED; ERRORS MAY BE CROSSED OUT AND CORRECTIONS PRINTED IN INK OR TYPEWRITTEN ADJACENT, AND MUST BE INITIALED IN INK BY PERSON SIGNING BID**
- **BIDDER MUST QUOTE PRICE(S) AS SPECIFIED IN RFQ.**
- **BIDDERS THAT DO NOT COMPLY WITH THE REQUIREMENTS, AND/OR SUBMIT INCOMPLETE BID PACKAGES, SHALL BE SUBJECT TO DISQUALIFICATION AND THEIR BIDS REJECTED IN TOTAL**
- **IF BIDDERS ARE MAKING ANY CLARIFICATIONS AND/OR AMENDMENTS, OR TAKING EXCEPTION TO POLICIES OR SPECIFICATIONS OF THIS RFQ, THESE MUST BE SUBMITTED IN THE EXCEPTIONS, CLARIFICATIONS, AMENDMENTS SECTION OF THIS EXHIBIT A – BID RESPONSE PACKET IN ORDER FOR THE BID RESPONSE TO BE CONSIDERED COMPLETE**

BIDDER INFORMATION AND ACCEPTANCE

1. The undersigned declares that the Bid Documents, including, without limitation, the RFQ, Addenda, and Exhibits have been read.
2. The undersigned is authorized, offers, and agrees to furnish the articles and/or services specified in accordance with the Specifications, Terms & Conditions of the Bid Documents of RFQ No. 2018-20 – GCMS System for Method 6040D and 525.2 Analyses.
3. The undersigned has reviewed the Bid Documents and fully understands the requirements in this Bid including, but not limited to, the requirements under the County Provisions, and that each Bidder who is awarded a contract shall be, in fact, a prime Contractor, not a subcontractor, to Zone 7, and agrees that its Bid, if accepted by Zone 7, will be the basis for the Bidder to enter into a contract with Zone7 in accordance with the intent of the Bid Documents.
4. The undersigned acknowledges receipt and acceptance of all addenda.
5. The undersigned agrees to the following terms, conditions, certifications, and requirements found on the County of Alameda's website:
 - **Debarment / Suspension Policy**
[\[http://www.acgov.org/gsa/departments/purchasing/policy/debar.htm\]](http://www.acgov.org/gsa/departments/purchasing/policy/debar.htm)
 - **Iran Contracting Act (ICA) of 2010**
[\[http://www.acgov.org/gsa/departments/purchasing/policy/ica.htm\]](http://www.acgov.org/gsa/departments/purchasing/policy/ica.htm)
 - **General Environmental Requirements**
[\[http://www.acgov.org/gsa/departments/purchasing/policy/environ.htm\]](http://www.acgov.org/gsa/departments/purchasing/policy/environ.htm)
 - **First Source (applicable to procurements >\$100,000.**
[\[http://acgov.org/auditor/sleb/sourceprogram.htm\]](http://acgov.org/auditor/sleb/sourceprogram.htm)
 - **General Requirements**
[\[http://www.acgov.org/gsa/departments/purchasing/policy/genreqs.htm\]](http://www.acgov.org/gsa/departments/purchasing/policy/genreqs.htm)
 - **Proprietary and Confidential Information**
[\[http://www.acgov.org/gsa/departments/purchasing/policy/proprietary.htm\]](http://www.acgov.org/gsa/departments/purchasing/policy/proprietary.htm)
6. The undersigned acknowledges that Bidder will be in good standing in the State of California, with all the necessary licenses, permits, certifications, approvals, and authorizations necessary to perform all obligations in connection with this RFQ and associated Bid Documents.
7. It is the responsibility of each bidder to be familiar with all of the specifications, terms and conditions and, if applicable, the site condition. By the submission of a Bid, the Bidder certifies that if awarded a contract they will make no claim against Zone 7 based upon ignorance of conditions or misunderstanding of the specifications.

8. Patent indemnity: Vendors who do business with the Zone 7 shall hold the Zone 7, its officers, agents and employees, harmless from liability of an nature or kind, including cost and expenses, for infringement or use of any patent, copyright or other proprietary right, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.

Official Name of Bidder: _____

Street Address Line 1: _____

Street Address Line 2: _____

City: _____ State: _____ Zip Code: _____

Webpage: _____

Type of Entity / Organizational Structure (check one):

Corporation

Joint Venture

Limited Liability Partnership

Partnership

Limited Liability Corporation

Non-Profit / Church

Other: _____

Jurisdiction of Organization Structure: _____

Date of Organization Structure: _____

Federal Tax Identification Number: _____

Primary Contact Information:

Name / Title: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

SIGNATURE: _____

Name and Title of Signer: _____

Dated this _____ day of _____ 20_____

BID FORM

COST SHALL BE SUBMITTED ON EXHIBIT A AS IS. NO ALTERATIONS OR CHANGES OF ANY KIND ARE PERMITTED. Bid responses that do not comply will be subject to rejection in total. The cost quoted below shall include all taxes and all other charges, including travel expenses, and is the cost Zone 7 will pay for any contract/PO that is a result of this bid.

Bidder hereby certifies to Zone 7 that all representations, certifications, and statements made by Bidder, as set forth in this Bid Form and attachments are true and correct and are made under penalty of perjury pursuant to the laws of California.

Description	Unit of Measure	Estimated Quantity	Unit Cost	Extended Cost
Gas Chromatograph Mass Spectrometer (GCMS) System for Standard Method 6040D and EPA Method 525.2 Analyses for raw and drinking water analysis. (see Appendix _ for detailed specifications) Vendor may attach a detailed quote to this bid form. Please indicated to the total cost on this form.	EA	1	\$	\$
Optional Extended Warranty	EA	1	\$	\$
DELIVERY/SHIPPING				\$
SET UP CHARGE				\$
TAX (9.25%)				\$
TOTAL COST				\$

REQUIRED DOCUMENTATION AND SUBMITTALS

All of the specific documentation listed below is required to be submitted with the Exhibit A – Bid Response Packet in order for a bid to be deemed complete. Bidders shall submit all documentation, in the order listed below.

Exhibit A – Bid Response Packet

Bidder Information and Acceptance:

(1) Every Bidder must submit a signed page 4 of Exhibit A.

Exceptions, Clarifications, Amendments:

(1) This shall include clarifications, exceptions and amendments, if any, to the RFQ and associated Bid Documents, and shall be submitted with your bid response using the template on page 7 of this Exhibit A – Bid Response Packet.

(2) ZONE 7 IS UNDER NO OBLIGATION TO ACCEPT ANY EXCEPTIONS, AND SUCH EXCEPTIONS MAY BE A BASIS FOR BID DISQUALIFICATION.

Description of the Proposed Equipment/System: Bid response shall include a description of the proposed equipment/system, as it will be finally configured. The description shall specify how the proposed equipment/system will meet or exceed the requirements and shall explain any advantages that this proposed equipment/system would have over other possible equipment/systems. The description shall include any disadvantages or limitations that Zone 7 should be aware of in evaluating the RFQ. Finally, the description shall describe all product warranties provided by Bidder.

Description of the Proposed Services: Bid response shall include a description of the terms and conditions of services to be provided during the contract term including response times. The description shall contain a basis of estimate for services including its scheduled start and completion dates. The description shall identify spare or replacement parts that will be required in performing maintenance services, the anticipated location(s) of such spare parts, and how quickly such parts shall be available for repairs. Explain any special resources, procedures or approaches that make the services of Bidder particularly advantageous to Zone 7; and identify any limitations or restrictions of Bidder in providing the services that Zone 7 should be aware of in evaluating its Response to this RFQ.

EXCEPTIONS, CLARIFICATIONS, AMENDMENTS

RFQ No. 2018 – GCMS for Method 6040D and 525.2 Analyses

Bidder Name: _____

List below requests for clarifications, exceptions and amendments, if any, to the RFQ and associated Bid Documents, and submit with your bid response.

Zone 7 nor the County of Alameda is under no obligation to accept any exceptions and such exceptions may be a basis for bid disqualification.

Reference to:			Description
Page No.	Section	Item No.	
p. 23	D	1.c.	<i>Vendor takes exception to...</i>

*Print additional pages as necessary