



ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT, ZONE 7

100 NORTH CANYONS PARKWAY, LIVERMORE, CA 94551 • PHONE (925) 454-5000 • FAX (925) 454-5727

ORIGINATING SECTION: ADMINISTRATIVE SERVICES

CONTACT PERSON: Osborn Solitei

AGENDA DATE: November 14, 2018

ITEM NO: 8a

SUBJECT: Employee of the Month

SUMMARY:

The Employee Recognition Program Nomination Committee met in October and reviewed the nominations received. The committee selected a candidate who was then recommended to Management for approval and there was a subsequent announcement of the selection to all Agency employees.

Dane Wilkins, Instrument Technician I, has been chosen as September 2018 Employee of the Month. Dane started with Zone 7 in May 2016 after completing one year as an apprentice technician at San Francisco Public Utilities Commission as well as earning Associate's degrees in Instrumentation Technology and Electrical Technology from Los Medanos College. He is based out of the Del Valle Water Treatment Plant, reporting to Tim Brown, Facilities Maintenance & Construction Supervisor. Dane's nomination for recognition was received in October 2018.

According to the nomination received, Dane has been an instrumental team member in keeping all of Zone 7's equipment operational. His knowledge of instrumentation has aided his fellow Instrument Technicians with their heavy workload at all of the Agency's facilities. Dane has a good grasp on what needs to be done in a given situation and therefore is able to work well under his colleagues' oversight with minimal errors, freeing them up to complete their backlogged tasks. His eagerness to learn Agency equipment, including its function, operation and part in the process as a whole, has been greatly beneficial to the Agency.

The nomination goes on to say that Dane's ability to take criticism and channel that into making himself more knowledgeable about a given process makes him a better employee and colleague. Furthermore, he frequently portrays a willingness to go above and beyond what is expected of him to help others in his section and the Agency troubleshoot problems and offer ideas on how to solve various instrumentation issues. Overall, Dane is an asset to the Agency, taking seriously his role in helping the Agency deliver safe and potable water to its customers.

The selection committee supported the recommendation, thanking Dane for his eagerness to learn and willingness to take on difficult assignments and assist staff throughout the Agency, with management approving the selection.

RECOMMENDED ACTION:

Staff recommend that the Zone 7 Board of Directors recognize and congratulate Dane Wilkins as September 2018 Employee of the Month.