



ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT, ZONE 7

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MINUTES OF THE BOARD OF DIRECTORS  
ZONE 7  
ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

SPECIAL MEETING/BOARD WORKSHOP

August 2, 2017

The following were present:

DIRECTORS: SANDS FIGUERS  
JOHN GRECI  
JIM McGRAIL  
SARAH PALMER  
RICHARD QUIGLEY  
BILL STEVENS

DIRECTORS ABSENT: ANGELA RAMIREZ HOLMES

ZONE 7 STAFF: JILL DUERIG, GENERAL MANAGER  
OSBORN SOLITEI, ASSISTANT GENERAL MANAGER,  
FINANCE/TREASURER  
CAROL MAHONEY, MANAGER, INTEGRATED WATER RESOURCES  
JARNAIL CHAHAL, ENGINEERING MANAGER  
LINDA VAN BUSKIRK, BOARD SECRETARY

COUNSEL: DAVID ALADJEM, DOWNEY BRAND

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**Item 1 - Call Meeting to Order**

President Greci called the meeting to order at 4:04 p.m.

**Item 2 – Pledge of Allegiance**

President Greci led the Salute to the Flag.

**Item 3 – Citizens Forum**

There were no public comments at this time.

**Item 4 – Review Zone 7’s 2016-2017 Accomplishments**

General Manager, Jill Duerig, gave a presentation which highlighted the Agency’s accomplishments during 2016-2017 as they related to each category of the Strategic Planning Priorities, noting that the

presentation had been developed for future All Employee Meetings. Ms. Duerig complimented Staff who assisted in the creation of the presentation by supplying various slides.

After the presentation at 4:55 p.m., President Greci announced that the Board would take a short break.

**Item 5 – Review and Discuss Strategic Planning Priorities; identify possible amendments, if any, for future board action**

President Greci called the meeting back to order at 5:20 p.m.

President Greci asked for Board discussion on possible revisions to the Strategic Planning Priorities, taking each section in sequential order.

**Introduction**

- Reword last paragraph – delete “The first review” and “and projected completion dates of deliverables will occur at the July 2010 board meeting” and revise to say “Review by the Board of Directors and Executive Staff of the strategic planning priorities will take place periodically. . .”

**Strategic Planning Priorities**

- Last paragraph, 3<sup>rd</sup> sentence – Add “order of”

The Board discussed the question of whether or not the Agency needs to expand its mission to include a recreation component rather than the passive approach taken in the past to provide easements and/or license agreements at no cost to other public agencies with recreation as part of their mission. With regard to the Lake Del Valle property (former Patterson Ranch) purchased by the Agency, the Board consensus was that safety is a key factor. A suggestion was made to add a paragraph 5.7 to Section 5 of the Strategic Planning Priorities to address the issue of cooperating with other agencies for recreational access. The Board also suggested that Staff arrange a Liaison Committee Meeting with the board members of the Livermore Area Recreation and Park District (LARPD), the East Bay Regional Park District (EBRPD), and the Tri-Valley Conservancy (TVC) to further discuss the advantages of allowing safe access and egress on the Lake Del Valle property.

There was general consensus that the modification to add paragraph 5.7 be brought before the Board at its next regular meeting for consideration.

Other changes to be brought forward for board approval included:

**4. Operate the Agency in a fiscally-responsible manner.**

- 4.1 – Delete “complete an Agency Financial Plan” and replace with “Maintain the Agency’s fiscal health”
- 4.1.1 – Add “Produce a Comprehensive Annual Financial Report (CAFR) annually”
- 4.1.2 – Add “Complete a credit rating for the agency to enable bond financing for future capital projects”
- 4.1.3 – Add “Maintain the Agency’s reserves to meet the requirements
- 4.2 – Add “Ensure integrity and transparency of the Agency’s financial processes and develop internal controls for the following policies and any future related policies:

- 4.2.1 – Add “Reserve Policy”
- 4.2.2 – Add “Purchasing Policy”
- 4.2.3 – Add “Investment Policy”
- 4.2.4 – Add “Debt Policy”
- Renumber previous items 4.2, 4.3 and 4.4 to 4.3, 4.4 and 4.5.

The directors next discussed whether any changes to the Strategic Planning Priorities are needed since Zone 7 owns only 25-30% of the major streams and flood control channels. The Board and Staff discussed Policy No. 15-71 dated May 19, 1971 which was created to establish criteria for right-of-way requirements as part of a consulting services agreement for performing surveys and right-of-way descriptions on the Arroyo de la Laguna. They further discussed various types of property interests and the challenges faced by Zone 7 to reduce the flood risk and ultimate damage during rain events without having land use authority. The Agency must work with the cities to adopt guidelines to regionally detain water upstream and determine how to fund it. The Board encouraged Staff to develop a draft policy for private property that is fiscally responsible, such as by becoming a sponsoring agency. Ms. Duerig will bring an item to the Board addressing the issue.

The directors then discussed the possibility of adding a general policy for reviewing board policies every four to five years. Consensus was that a periodic review will be good and worthwhile, especially for new directors. Since many policies already have a built-in review period due to regulations or state/federal changes, those will come back to the Board by Staff recommendation. The directors also agreed to create an Ad Hoc Committee for the purpose of reviewing those board policies without a built-in review date to develop recommendations. The Ad Hoc Committee will consist of Directors Figuers, Palmer and Ramirez Holmes.

### **Item 6 – Verbal Reports**

Director Quigley suggested the following priorities moving forward:

- Storage at Lake Del Valle, Chain of Lakes and groundwater.
- Conveyance and the California WaterFix. He urged the Board to take a stand.
- Property access and egress.
- A way to capture free water, as much was lost last year.

Directors McGrail and Palmer agreed on the following priorities:

- Storage in Los Vaqueros Reservoir.
- Utilizing ozone to provide safe water.

### **Item 7 - Adjournment**

The meeting was adjourned at 6:47 p.m.